



Teacher Grants

Supporting Partnerships in Education Grant Funding Guidelines

Purpose:

The Worcester County Education Foundation grants provide teachers and staff members an outlet for innovative and creative teaching materials and opportunities to maximize learning potential in Worcester County schools and classrooms.

Eligible Applicants and Projects:

- **Projects must be planned for use within the next 12 months following application date**
- **Applications turned in by 12th of the month will be reviewed and grantee will be notified by the 1st of the following month.**
- **All purchasing & reimbursements will be handled by Olivia Momme**
- Grant applications must be submitted by individuals or teams of individuals employed by Worcester County Public Schools.
- If grantee moves schools they are permitted to take their items with them as long as they stay within Worcester County Public Schools.
- Projects must include innovative and/or creative ways to meet student needs that are designed to be implemented during the school year or in summer programs. Projects should be new, practical and important to learning and applicants are encouraged to align with the Foundation's commitment of enhancing achievement, both inside and outside of the classroom, and preparing each Worcester County Public School student, for current and future success
- All Submissions must align with the Worcester County Education Foundation's Mission.

Funding Restrictions:

- Funding for projects already in place should not be submitted.
- Project budgets must not exceed \$1000.
- Project costs must not include funding for salaries or stipends of Worcester County School employees.
- No grant funding is available for trips to conferences, competitions or contests, or field trips.
- Grants cannot be used for professional development of staff.
- Funds will not be used for laptops.
- Projects should supplement, not supplant, school or county budget funding.
- Materials and equipment purchased with Education Foundation grants belong to the teacher and can move with them as long as they stay employed by Worcester County Public Schools.
- Grants will not be awarded to schools/programs that have not completed evaluation reports on previous projects.

Selection Criteria:

Worcester County Education Foundation Grant Committee members choose successful projects based on student needs and how the project helps address school improvement plans and/or school learning goals in innovative or creative ways. Proposals should include specific, measurable objectives and a reasonable plan to evaluate the projects/programs success in meeting those objectives. Principals or Department Directors/Coordinators must approve the project and application before the funding is awarded.

Grant Timeline and Important Info:

- **12th of the month**– Grant application deadline
- **1st of following month** – Grant awards announced
- Photos and grant reports are due 12 months from grants being awarded.
- For calendar year 2023 there are **\$10,000** up for grabs through the Teacher Grants
- If you have already been awarded a grant in the calendar year, you may not apply again until the following year.

Please submit completed applications by email to Olivia Momme, oamomme@worcesterk12.org or hard copies may be sent interoffice to the Board of Education, Attention Olivia Momme.